

	Full Week	4 Days	3 Days	2 Days	Extra Day
Infant	\$286	\$252	\$206	\$149	\$75
Toddler	\$258	\$228	\$186	\$135	\$68
3s/4s	\$252	\$222	\$182	\$132	\$66

Tuition envelopes are placed in your child's cubby every Thursday. This is your bill for the following week. Please use this envelope for your tuition payment and deposit it in the Tuition Box outside the Main Office according to the schedule described below.

Full-Time vs. Part-Time:

Full-time children are registered Monday through Friday, 6:30 am – 5:30 pm. Parents may bring their child(ren) any or every day, part days or full days. Tuition is the full week rate regardless of attendance. Part-time children are registered for specific days during the week (e.g. Monday/Wednesday/Friday or Tuesday/Thursday). Tuition is the rate set for the number of days your child is registered for (see chart above) regardless of attendance.

Payment Schedule – Full-time Children:

Tuition is due weekly on Monday for the current week. Any other payment schedule must be approved by the Finance Office.

Tuition is due regardless of your child's actual attendance.

Preschool is included as part of the curriculum for three and four year old children at no additional cost. Four year old preschool is Monday, Wednesday, Friday while the three year olds attend Tuesday and Thursday. Parents wishing to send their four/five year old to one of the five-day programs will be charged an additional \$150/month September through June to cover the additional two days of preschool programming per week.

Payment Schedule – Part-time Children:

Tuition is due on the first day your child attends. For example, if your child attends every Tuesday and Thursday, then tuition is due on Tuesday of that week. Any other payment schedule must be approved by the Finance Office.

If your child misses a regularly scheduled day, you are still responsible for that day's tuition. If you would like to have your child "make up" his/her absence, it may be done at no additional cost if: (a) the added day is during the same week so that your child is still attending the same number of days that week, and (b) the Director approves the request, since there may not be space in your child's classroom on the "make up" day.

Preschool is included as part of the curriculum for three- and four-year-old children. If your child attends preschool on a non-childcare day there is an additional monthly charge of \$75 for each non-childcare day. (For example, if your four-year-old attends childcare on Mondays and Fridays only, and comes in for preschool on Wednesdays there will be an additional \$75 charge per month for Wednesday preschool attendance.)

Discounts:

There is a \$10/week discount for each additional child (per family) enrolled in the childcare program.

Receipts:

Receipts are available on request. Please call or e-mail the Finance Office with your request, specifying the time frame of the receipt. If you provide an e-mail address, the receipt will be sent electronically. Otherwise, it will be printed and left in your child's cubby.

Notice:

A two week notice is required for terminating care. You are responsible for tuition through your termination date or the end of the two weeks, whichever is greater.

Accepted Methods of Payment:

Tuition payment must be made by Check or Money Order made out to The Gingerbread House. Cash will not be accepted for tuition payments.

When writing your checks, please note your child's full name the memo line.